14th Annual Conference
October 17-20, 2024
Portland, OR

Exhibitor & Sponsorship Prospectus
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Contact
Linda Aragon (she/her)
Director of Corporate & Foundation Relations
sponsorship@ostem.org
About oSTEM

Out in Science, Technology, Engineering, and Mathematics (oSTEM), Inc. is a 501(c)(3) non-profit professional association for LGBTQ+ people in the STEM community. With over 150 collegiate chapters and professional chapters in cities across the United States and abroad, oSTEM is the largest chapter-based organization focused on LGBTQ+ people in STEM.

**Mission**

oSTEM empowers LGBTQ+ people in STEM to succeed personally, academically, and professionally by cultivating environments and communities that nurture innovation, leadership, and advocacy.

**Vision**

We envision a world where LGBTQ+ people in the STEM community are empowered to achieve success in a safe and supportive space that celebrates their diversity and unique contributions.

**Commitment to Diversity & Inclusion**

oSTEM strives to provide a safe space for all people to express themselves. To that end, we have and hold ourselves to a high-level and broad diversity policy, built around respect for individuals regardless of where they are on life's journey. oSTEM prohibits discrimination on the basis of gender, sex, gender identity, gender expression, sexual orientation, race, color, ethnicity, citizenship, cultural background, socioeconomic status, age, disability, religion, or veteran status. Furthermore, oSTEM prohibits any harassment that detracts from the learning experience or threatens an individual in any form.

Visit [www.oSTEM.org](http://www.oSTEM.org) to learn more.
Active oSTEM Chapters

150 COLLEGIATE AND PROFESSIONAL CHAPTERS

- All oSTEM Members - oSTEM Global Alliance at Worcester Polytechnic
- GoSTEM @ UCSD
- GoSTEM @ WashU
- GoSTEM at Northwestern
- GoSTEM at University of Michigan
- Grad Pride at Georgia Tech
- McMaster Engiqueers
- OPEN @ Olin
- oSTEM @ Mizzou
- oSTEM @ Morris
- oSTEM @ Purdue
- oSTEM @ SIUE
- oSTEM @ Ursinus College
- oSTEM @ UWaterloo
- oSTEM at...
- Agnes Scott
- Alabama
- Amherst College
- Arizona State University
- Auburn
- Binghamton University
- Boston College
- Boston University
- Bowdoin
- Brown University
- Cal Poly Pomona
- Cal Poly San Luis Obispo
- Carnegie Mellon University
- Case Western Reserve University
- Central Michigan University
- Clemson University
- Colorado School of Mines
- Colorado State University
- Cooper
- CSUSM
- Drexel University
- Duke University
- East Carolina University
- Elon
- Embry-Riddle Aeronautical University
- ERAU - Prescott
- Florida International University
- George Washington University
- Georgia State University
- Howard University
- Hunter College
- Indiana University, Bloomington
- Iowa State University
- IUPUI
- Jewell
- Johns Hopkins University
- Kansas State University
- Kenyon College
- Lehigh University
- Louisiana Tech University
- Marquette
- Miami University
- oSTEM Student Chapter at Dartmouth
- outGRADS at University of Rochester
- Pride Alliance at Georgia Tech
- Pride in STEMM at The University of Akron
- PrideSTEM at Texas Tech University
- PRISM at Anschutz Medical Campus
- PRISM at Rockefeller University
- Professionals at East Carolina University
- Professionals in Boston
- Professionals in the DMV
- qSTEM at Pace University
- qSTEM Cornell
- qSTEM at UWaterloo
- oSTEM at...
- Montana State University
- Mount Sinai
- Murray State
- New York University
- North Carolina State University
- North Dakota State University
- North Texas
- Northern Arizona University
- Northwestern
- Ohio State University
- Oklahoma State University
- Oregon State
- Oregon Tech, Portland-Metro
- Penn State
- Rice University
- Rowan University
- San Diego State University
- Stanford University
- Stevens Institute of Technology
- Stony Brook University
- Swarthmore
- Texas A&M
- Texas State University
- The University of Central Florida
- The University of Texas, Austin
- Truman State University
- Tufts University
- UAB
- UC Davis
- UC Santa Cruz
- UMass Amherst
- University of Arizona
- University of Arkansas
- University of Birmingham
- University of Buffalo
- University of California, Berkeley
- University of California, San Diego
- University of California, Santa Barbara
- University of Chicago
- University of Cincinnati
- University of Colorado - Colorado Springs
- QuASAR at New Mexico Tech
- Queer and Formal Reasoning at Oberlin
- UCLA Queer and Trans in STEM at UCLA
- QUEST at James Madison
- University QueST at University of Southern California
- Spectrum at New Jersey Institute of Technology
- STEMgiQueers at University of Kentucky
- TMU EngOut
- UK oSTEM Professionals and Postgraduates
- Unity at Rose-Hulman Institute of Technology
- oSTEM at...
- University of Colorado, Boulder
- University of Connecticut
- University of Delaware
- University of Florida
- University of Georgia
- University of Hartford
- University of Houston
- University of Illinois at Chicago
- University of Illinois, Urbana-Champaign
- University of Kansas
- University of Maryland, College Park
- University of Massachusetts
- Dartmouth
- University of Miami
- University of Michigan, Ann Arbor
- University of Minnesota
- University of Nebraska, Lincoln
- University of New Mexico
- University of North Carolina
- University of Oklahoma
- University of Oregon
- University of Pennsylvania
- University of Pittsburgh
- University of Rochester
- University of South Carolina
- University of Tennessee, Knoxville
- University of Utah
- University of Washington
- UT Dallas
- UT Southwestern
- Utah State
- Vanderbilt
- Vermont
- Virginia
- Virginia Commonwealth University
- Virginia Tech
- WashU
- Wentworth
- West Virginia University
- Wichita State University
- Yale University (Grad)
Thank You to Our Previous Partners
Why oSTEM?

“My experience at oSTEM was incredible. Being in a place of other queer scientists and professionals felt like nothing else I’ve experienced before.”

“I loved it and it really gave me a space to be open and a lot of insight to how I can better support other queer people.”

“As an ERG lead at my company I gained a lot of new knowledge and ideas from hearing about others’ experiences and I’m excited to go back to work and try to further our DEI with these ideas.”

“This was my first time at an oSTEM conference and it was so empowering and gave me so many ideas to bring back to my company.”

“Ansys has partnered with oSTEM going on three years now, and we feel like we are just getting started! They have been incredible to work with. oSTEM continues to do amazing work for LGBTQ+ people and communities in STEM and we look forward to supporting their mission for many more years to come.”
Partnership Standards

Minimum requirement to be a sponsor or exhibitor
- Publicly available nondiscrimination policy including sexual orientation, gender identity and gender expression.
- Has hosted at least 1 LGBTQ+ focused competency training including pronoun usage for recruiters within the last 3 years.

Additionally preferred:
- Supports an LGBTQ+ inclusive Employee Resource Group or Affinity Group.

WHY?
We want our members to feel confident that they’re engaging with prospective employers who are committed to LGBTQ-inclusive policies and practices.

Don’t meet these requirements? Inclusion is a journey we all take together!
Ask us how oSTEM can help you get there!

Fill out the interest form below to request a workshop.
Training Request Form

Trainings are available for OAC members free of charge (up to 4 hours annually) and available to non-OAC members at a charge of $1,000 per hour.

Please allow at least 3-week notice for scheduling.
The Annual Conference
is built on unforgettable moments where LGBTQ+ students and professionals in STEM fields from across the country and around the globe engage their whole self, surrounded by a vibrant community of peers.

Attending oSTEM's conference is beneficial for:

- Companies, government agencies, community organizations, and academic institutions aiming to attract and connect with LGBTQ+ talent.
- Providing professional development for current employees
- Supporting LGBTQ+ people in shaping global change through STEM careers

Oregon Convention Center
777 NE Martin Luther King Jr Blvd.
Portland, OR 97232

October 17 –20, 2024
(Thursday– Sunday)

Estimated attendance: 1,300–1,400

This event is designed for attendees to share their professional and personal experiences and learn from one another in an authentic and vulnerable way. Programs and content range from introspective to technical. The Career Fair & Grad School Expo allows attendees to connect and network with professionals, academics, and colleagues from STEM industries and universities.

If you want a space where you can be your authentic LGBTQ+ self and your authentic STEM self, this is the conference for you!
Demographics

oSTEM 2023 Attendee Data

Professionals: 20%
Students: 50%
Recruiters: 10%
Sponsors: 20%
Advisors: 0%
Other: 0%

2023 Attendees: 1183
Exhibitors: 111

*2020 Annual Conference was virtual and co-hosted with NOGLSTP’s Out to Innovate.

Sexual Orientation
- Gay: 23%
- Lesbian: 9%
- Queer: 10%
- Pansexual: 4%
- Asexual: 3%
- Bisexual: 12%
- Multiple: 27%
- Straight: 11%
- Questioning: 1%

Gender NON-Conforming: 34%
Woman: 33%
Man: 33%

Ethnic/Racial Diversity
- White/European: 55%
- Asian/Asian American: 16%
- Chicane/Latine/Hispanic: 9%
- Native American/Native Hawaiian/Pacific Islander/Alaska Native: 1%
- Asian/Asian American: 11%
- Multi Ethnic: 7%
- Black/African American: 7%
- North African/Middle Eastern: 1%

Gender Identity
- Woman: 33%
- Man: 33%
Majors & STEM Discipline

<table>
<thead>
<tr>
<th>Majors in Attendance</th>
<th>%</th>
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<tbody>
<tr>
<td>Aerospace Engineering</td>
<td>4%</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>3%</td>
</tr>
<tr>
<td>Biology</td>
<td>10%</td>
</tr>
<tr>
<td>Biomedical Engineering</td>
<td>4%</td>
</tr>
<tr>
<td>Chemical Engineering</td>
<td>6%</td>
</tr>
<tr>
<td>Chemistry</td>
<td>5%</td>
</tr>
<tr>
<td>Civil / Environmental Engineering</td>
<td>4%</td>
</tr>
<tr>
<td>Computer and Information Science and Engineering</td>
<td>17%</td>
</tr>
<tr>
<td>Electrical / Computer Engineering</td>
<td>8%</td>
</tr>
<tr>
<td>Geosciences</td>
<td>1%</td>
</tr>
<tr>
<td>Health and Life Sciences</td>
<td>3%</td>
</tr>
<tr>
<td>Industrial / Systems Engineering</td>
<td>3%</td>
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<tr>
<td>Materials</td>
<td>2%</td>
</tr>
<tr>
<td>Math / Statistics / Finance</td>
<td>5%</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>8%</td>
</tr>
<tr>
<td>Nuclear / Radiological Engineering</td>
<td>0.5%</td>
</tr>
<tr>
<td>Physics and Astronomy</td>
<td>7%</td>
</tr>
<tr>
<td>Psychology</td>
<td>2%</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>1%</td>
</tr>
<tr>
<td>Other</td>
<td>6%</td>
</tr>
</tbody>
</table>

Majors based on 4 years of conference data.
Program Highlights

Professional Development
Expo Success Clinic
Poster Session
Keynote Speakers
Award Ceremonies
Allyship in Motion Training
Gender Affirming Clothing Swap
Career Fair & Grad School Expo

“The oSTEM conference gets better and better every year!”
Request for Programs
The Request for Programs (RFP) is the official call for program proposals for the 14th Annual Conference.

Benefits for Presenters
- 50% registration discount for selected presenters.
- Add "Selected Talk for National Conference" to resume or CV
- Gain additional public speaking experience
- Increase visibility and networking opportunities with LGBTQ+ professionals and students in STEM
- Present on lived experiences and identities in addition to academic and professional development topics
- Receive presenter acknowledgment in conference program book and on badge

*Presenter discount cannot be applied to Registrations included in Exhibitor packages.

To learn more visit: conference.ostem.org/2024/rfp

REVIEW THE RFP
The strongest proposals will highlight intersectionality between STEM and queer identities. Selection is highly competitive and reading the RFP in its entirety will help you craft your best application.

THREE TRACKS
Submit your proposal to one of three conference tracks:
- Collegiate Programs
- Industry Programs
- Technical Spotlights

TIMELINE
The deadline for applications is Friday, May 31, 2024.
Decisions can be expected by the end of June 2024.

SUBMIT YOUR APP
Be sure to read the RFP in its entirety. Reach out to conference-programming@ostem.org with questions and submit your app at conference.ostem.org.
Career Fair & Grad School Expo

Connect with passionate candidates in the LGBTQ+ community and position your organization as a leader in fostering diverse and thriving workplaces at oSTEM’s 2-day expo.

Friday, October 18, 2024
4 hours (exclusive)

Saturday, October 19, 2024
4 hours (exclusive)

Interview Booths Available
(all day Friday & Saturday)
Exhibitor Levels

Corporate, Government and Non-Profit Employers

<table>
<thead>
<tr>
<th></th>
<th>Platinum</th>
<th>Gold</th>
<th>Silver</th>
<th>Bronze</th>
</tr>
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<tbody>
<tr>
<td>Corporate</td>
<td>$15,750</td>
<td>$12,000</td>
<td>$7,000</td>
<td>$4,000</td>
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<tr>
<td>Government and Nonprofit Employers (limit 4)</td>
<td>$8,000</td>
<td>$5,500</td>
<td>$3,500</td>
<td>$2,250</td>
</tr>
<tr>
<td>Exhibit Space</td>
<td>10'x 20'</td>
<td>10'x 20'</td>
<td>10'x 10'</td>
<td>10'x 10'</td>
</tr>
<tr>
<td>Full Conference Registrations</td>
<td>5</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Expo Only Registrations (2-day)</td>
<td>5</td>
<td>4</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Allyship in Motion Training</td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Guaranteed Workshop Slot* (Must be submitted by 7/30)</td>
<td>✓</td>
<td></td>
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<tr>
<td>Ad in Program Book (Must be submitted by 8/30)</td>
<td>Half-page</td>
<td>Quarter-page</td>
<td></td>
<td></td>
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<tr>
<td>Interview Booth (8' x 10')</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attendee Contact Information</td>
<td>✓</td>
<td>✓</td>
<td></td>
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</tr>
<tr>
<td>Access to oSTEM Resume Bank</td>
<td>90-days</td>
<td>90-days</td>
<td></td>
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<tr>
<td>Job Posting on oSTEM Career Center (60-day)</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td></td>
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<tr>
<td>20% Discount on oSTEM Career Center</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Recognition in conference materials</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Conference App Listing &amp; Booth Profile</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Recognition in Exhibitor Logo Board</td>
<td>✓</td>
<td>✓</td>
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*Guaranteed workshop space will include snack and refreshment bar for attendees.

Academic and Community Partners

<table>
<thead>
<tr>
<th></th>
<th>Academic &amp; Community Partners</th>
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<tbody>
<tr>
<td>Exhibit Space</td>
<td>$1,500</td>
</tr>
<tr>
<td>Full Conference Registrations</td>
<td>10' x 10'</td>
</tr>
<tr>
<td>Expo Only Registrations (2-day)</td>
<td>1</td>
</tr>
<tr>
<td>Ad in Program Book (Must be submitted by 8/30)</td>
<td>Quarter-page</td>
</tr>
<tr>
<td>Recognition in Conference Materials</td>
<td>✓</td>
</tr>
<tr>
<td>20% Discount on oSTEM Career Center</td>
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</tr>
<tr>
<td>Recognition in Exhibitor Logo Board</td>
<td>✓</td>
</tr>
<tr>
<td>Conference App Listing &amp; Booth Profile</td>
<td>✓</td>
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</table>

Contact Linda Aragon for small corporate and local government pricing options and eligibility, email: sponsorship@ostem.org.

Each 10' x 10’ Exhibit space includes pipe and drape, one 6’ skirted table, two chairs, one wastebasket, and an identification sign. Internet and power are not included.

Government Level is open to the following organizations:
- State or Federal Government Agencies
- National Labs
- Federally funded Research and development Centers

A valid .gov email address is required for government pricing. Federal 501(c)(3) tax-exemption documentation is required for nonprofit sponsorship. In addition, oSTEM reserves the right to determine which category a company/organization qualifies for.
Add-Ons

Need More Space?

**Additional Expo Booth**

$1,000

Want more space to attract and talk to conference attendees at the expo? Consider adding on 10’x10’ booths to make a bigger impact.

**Interview Booth(s)**

$800 per booth

$6,500 for 10 booth bundle

Want to get bright minds into your pipeline right away? Get access to semi-private spaces to conduct interviews on Friday and Saturday. Stay ahead of the game by leaving with candidates interviewed! Each booth is 8’x10’ and includes 3 chairs, 1 table and ID sign. Electricity and carpet not included.

Registrations

**Full Conference Registration**

$525 Professional Non-Member

$425 Professional Member

Includes access to all open networking events, Career & Graduate School Expo, programs, workshops, and plenaries.

**Expo Only Registration (2 day)**

$125

Expo Only Badge provides access to the Career & Graduate School Expo and interview booths.

**Allyship in Motion Training**

$300/person or $1,000 group of 4

Allyship in Motion by oSTEM moves beyond the messages of “hiring diversity” to give participants the tools necessary to recruit, retain, and support underserved LGBTQ+ candidates on a day-to-day basis. This is a 3-hour intersectional training addressing not just LGBTQ+ issues, but all historically marginalized identities. Participants will receive a badge flag and certificate upon completion. Space is limited.
Sponsorship Opportunities

**Student Travel Funding**

**Support a Chapter**
$5,000
Do you want to support a chapter? With this Travel Scholarship creation, you will be able to support a chapter of your choosing and oSTEM will facilitate the connection.

**Support an oSTEM Member**
$1,500
Create a Travel Scholarship for an oSTEM Member. Your team will get to select the scholarship awardees and oSTEM will facilitate the connection.

**Diversity & Inclusion**

**Accessibility Partner**
$2,500 (4 available)
oSTEM is committed to bridging the accessibility gap and removing barriers so all members of our community can succeed. Your support helps make the conference a welcoming and accessible place, ensuring that everyone can reach their full potential. Your organization will be recognized as an accessibility partner at each plenary session, on the conference app, and in the program book.

**Crisis Resources**
$2,500 (4 available)
People in STEM with multiply-marginalized identities face increased likelihood of mental health struggles due to microaggressions, discrimination, and compounded stress. oSTEM partners with THRIVE Lifeline to provide all crisis support and mental health services during the event. THRIVE Lifeline is a 501(c)(3) text-based crisis hotline run by qualified interventionists who identify as marginalized people in STEM. Help ensure our community has access to these resources when needed. You’ll be verbally and visually recognized at each plenary session, with on-site signage, on the conference app, and in the program book.

Sponsorships are tax-deductible and constitute a charitable contribution. Receipt will be provided upon request.
Branding & Visibility

**Charging Station**  
*$2,500*  
Power up conference attendees’ devices throughout the conference. Your branding will appear on the charging station for the conference duration.

**Co-branded Conference Lanyard**  
*$5,500*  
Get your organization logo on the lanyard of every conference attendee! Be seen in every photo and social media post.

**Poster Session & Awards Presenter**  
*$3,000*  
Your organization will be recognized in the poster area all day. You will also present the poster awards to the chosen winners and provide the funding for awards or the physical awards.

**Item in Conference Swag Bag**  
*$500 per item*  
Ensure all attendees take home something from you in their swag bag. Provide a stress ball, flyer, or other branded item from your organization.

**Conference Push Notification**  
*$500*  
Conference attendees will receive a timed push notification to promote your organization at the conference, whether it’s a social gathering, a site visit, or inviting attendees to stop by your career fair booth!

**Ad Space in Program Book**  
*$500 per 1/4 page*  
Provide an advertisement for our program book that every conference attendee receives. Use this space to encourage attendees to visit your booth or to share information about your recent LGBTQ+ accomplishments.

Interested in additional on-site branding opportunities?

Contact us to discuss options!

- Elevator Wraps
- Window Clings
- Interior Banners
Other Opportunities

**Company/ Organization Site Tour**
Must provide round-trip transportation and lunch
Bring conference attendees on a tour of your site on Thursday or Friday morning. All we ask is for coverage of lunch and transportation. Tours will be selected based on the quality of submitted proposals.

**Evening Networking Space**
$2,500 + cost of refreshments
Friday evening (3 available)
Saturday evening (3 available)
This is a unique opportunity to connect with job seekers outside the Expo Hall in a relaxed social environment. Attract candidates by offering refreshments and informal networking in a fun environment on Friday or Saturday evening. Each space can accommodate approximately 100 attendees in reception. This add-on requires exhibition at the Career Fair and Grad School Expo.

**Site Office**
$1,000 Thursday- Saturday (2 Available)
This flexible space located across from the Expo Hall can be used as a command center or offer room. These rooms range from 165- 250 square feet and will be available for use Thursday through Saturday from 8 AM to 7 PM. This add-on requires exhibition at the Career Fair and Grad School Expo.

**Partners are responsible for cost of food, beverage, and giveaways.**
**Partner recognition in the program book, mobile app, and onsite signage.**

**Partners receive a 3-minute speaking opportunity during the coffee break.**
**Partner recognition in the program book, mobile app, and onsite signage.**
**Partners are responsible for any additional food, beverage, and giveaways.**

**Afternoon Donuts & Coffee Break**
$8,000 Friday or Saturday (2 Available)
Sponsor a refreshment break for all attendees on Friday or Saturday afternoon. Maximize your exposure while providing a relaxing environment where attendees can chat over an afternoon pick-me-up in the plenary space. All attendees will receive a branded push notification before the break. At your expense, you may provide brochures, giveaway items, or additional food and beverage.
- Partners receive a 3-minute speaking opportunity during the coffee break.
- Partner recognition in the program book, mobile app, and onsite signage.
- Partners are responsible for any additional food, beverage, and giveaways.
Partner Awards

oSTEM's awards program recognizes the achievements of our members, partners, and chapters during the oSTEM Annual Conference.

Eligibility:
- Must be a current oSTEM partner
- Must be attending the oSTEM 14th Annual Conference in Portland, OR.

Self-nominations are accepted and encouraged.

Nominations open in March

Click the above thumbnails to submit your nominations.

Visit our [Awards page](#) to view past winners and award descriptions.

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**Strategic Alliance Award**
- Organization

**Partner Excellence Award**
- Individual

**LGBTQ+ Network of the Year**
- Group

**Global STEM Service Award**
- Individual

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2023 Strategic Alliance Award - Chevron

2022 Global STEM Service Award - Angie Gonzalez
Become an OAC Member

The Organizational Advisory Council (OAC) is a premier partnership comprised of companies, government agencies, educational institutions, and non-profits committed to LGBTQ+ inclusion and success.

**Year-Round Benefits:**
- **Branding** - Logo on oSTEM website, newsletters, and more.
- **Support & Education** - Access to oSTEM-developed trainings on best practices, and strategies for LGBTQ+ inclusion and allyship. Includes four (4) hours of consultancy from oSTEM’s DEI & LGBTQ+ experts.
- **Connection** - Facilitated connections with both collegiate and professional chapters, and OAC peers.
- Exclusive invitation to participate in oSTEM’s signature **Professional Development Summit**.

**Annual Conference Benefits:**
- 10% off conference exhibition/sponsorship package
- Priority booth placement
- Complimentary registration for 3 OAC Representatives
- 2 tickets to the Allyship in Motion Training
- Full Page Ad in program book
- Express check-in counter
- Opportunity to participate and/or co-host virtual pre-conference membership events

Join oSTEM’s OAC today to show your year-round support for the LGBTQ+ STEM community!

Please note that this is separate from the Annual Conference Sponsorship.

Thank you to our current OAC members for their support and partnership!

Contact sponsorship@ostem.org to learn more.

View the [OAC Membership Flyer](#) for a full list of benefits and pricing information.
Secure Your Spot

Complete our Exhibitor/Sponsor commitment form to to secure your benefits!

Please direct all questions to Linda Aragon, email: sponsorship@ostem.org.

Payment Terms and Cancellation Policy

Upon receipt of the signed commitment form, an invoice will be sent to the billing contact with a link to a secure online payment portal. A signed commitment form is a guarantee to pay and all invoices sent to the billing contact will require payment. All outstanding invoices must be paid by 8/15/2024 to guarantee inclusion in exhibitor and sponsorship listings. If your organization has any outstanding invoices with oSTEM by 8/15/2024, you may not be permitted to register.

All financial commitments for the 2024 oSTEM Annual Conference are final. Complete payment is required to receive the value outline. No refunds will be provided for any reason. If a request for a change of exhibitor level or sponsorship is made prior to 8/14/2024, committed funds may be allocated to other 2024 oSTEM Annual Conference opportunities. If a request for cancellation of exhibitor level or sponsorship is made prior to 8/14/2024, 50% of committed funds may be allocated to 2024 oSTEM Annual Conference opportunities and the remaining 50% will be applied to 2025 oSTEM Annual Conference. All commitment forms received after 8/15/2024 will be considered final and payment will be due regardless of exhibitor/sponsor’s decision to participate.

*EXPO ONLY Registration includes access to the Career & Graduate School Expo and interview booths on October 18 and October 19.

**FULL CONFERENCE Registration includes access to all open networking events, Career & Graduate School Expo, programs, workshops and select meals on October 17-20.

Official Service Contractor

- oSTEM has selected Shepherd Logistics to serve as the Official Service Contractor.
- To assist you in planning, the oSTEM Exhibitor Kit will be made available online by June 2024. It is imperative that the oSTEM Exhibitor Kit be reviewed and understood in its entirety.
- Please note that electricity, wire internet and supplementary Wi-Fi are not included in your Exhibit booth-level participation. Carpet is not included and is optional at the exhibitor’s expense.

Code of Conduct

oSTEM appreciates your support of its Exhibitor/Sponsor Code of Conduct. Your continued cooperation helps us uphold the integrity of the conference, our exhibitors, sponsors, and attendees. We require that all Exhibitors and Sponsors agree to abide by the following Code of Conduct Rules & Guidelines:

https://ostem.org/page/code-of-conduct
Other Ways You Can Help

- **Create a Named Scholarship**
- **Contribute to the Grad App Program**
- **Volunteer** with oSTEM
- **Become a Member**
- **Donate Today**
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