13th Annual Conference
Exhibitor and Sponsorship Prospectus

November 9-12, 2023

Last Updated: July 30, 2023
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About oSTEM

Out in Science, Technology, Engineering, and Mathematics (oSTEM), Inc. is a non-profit professional association for LGBTQ+ people in STEM. With over 150 student and professional chapters in the US and abroad, it is the largest chapter-based organization focused on LGBTQ+ people in STEM.

oSTEM empowers its community to succeed personally, academically, and professionally by cultivating environments and communities that nurture innovation, leadership, and advocacy.

Mission

oSTEM empowers LGBTQ+ people in STEM to succeed personally, academically, and professionally by cultivating environments and communities that nurture innovation, leadership, and advocacy.

Vision

We envision a world where LGBTQ+ people in the STEM community are empowered to achieve success in a safe and supportive environment that celebrates their diversity and unique contributions.

Values

Integrity - Intentionality - Respect - Passion - Grit
2014 Annual Conference was co-hosted with NOGLSTP’s Out to Innovate™

2020 Annual Conference was virtual and co-hosted with NOGLSTP’s Out to Innovate™

Total Annual Conference Attendance

2011: 64
2012: 137
2013: 136
2014: 136
2015: 466
2016: 393
2017: 586
2018: 777
2019: 708
2020: 862
2021: 1383
2022: 1067

2022 Conference Breakdown

Sexual Orientation

- 23% Bisexual
- 22% Queer
- 18% Gay
- 15% Lesbian
- 9% Pansexual
- 8% Asexual
- 3% Straight
- 2% Self-Identify
- 2% Questioning

General STEM Field

- 36% Engineering
- 35% Science
- 21% Technology
- 8% Math
2022 Conference Breakdown

Top Majors in Attendance

- Computer and Information Science and Engineering: 21%
- Biology: 12%
- Mechanical Engineering: 11%
- Biomedical Engineering: 7%
- Electrical/Computer Engineering: 5%
- Civil/Environmental Engineering: 5%
- Physics and Astronomy: 5%
- Chemical Engineering: 3%
- Chemistry: 3%
- Biochemistry: 29%
- Other: 21%

Gender Identity

- Non-Conforming: 44%
- Woman: 31%
- Man: 25%

Ethnic/Racial Diversity

- White/European: 52%
- Asian/Asian American: 19%
- Multi-Ethnic: 14%
- Chicane/Latine/Hispanic: 9%
- Black/African American: 4%
- North African/Middle Eastern: 2%
Active oSTEM Chapters

OVER 140 STUDENT AND PROFESSIONAL CHAPTERS

All oSTEM Members - oSTEM Global
Alliance at Worcester Polytechnic
GoSTEM @ UCSD
GoSTEM @ WashU
GoSTEM at Northwestern
GoSTEM at University of Michigan
Grad Pride at Georgia Tech
McMaster Engiqueers
OPEN @ Olin
oSTEM @ Mizzou
oSTEM @ Morris
oSTEM @ Purdue
oSTEM @ SIUE
oSTEM @ Ursinus College
oSTEM @ UWaterloo
oSTEM at...
Agnes Scott
Alabama
Amherst College
Arizona State University
Auburn
Binghamton University
Boston College
Boston University
Bowdoin
Brown University
Cal Poly Pomona
Cal Poly San Luis Obispo
Carnegie Mellon University
Case Western Reserve University
Central Michigan University
Clemson University
Colorado School of Mines
Colorado State University
Cooper
CSUSM
Drexel University
Duke University
East Carolina University
Elon
Embry-Riddle Aeronautical University
ERAU - Prescott
Florida International University
George Washington University
Georgia State University
Howard University
Hunter College
Indiana University, Bloomington
Iowa State University
IUPUI
Jewell
Johns Hopkins University
Kansas State University
Kenyon College
Lehigh University
Louisiana Tech University
Marquette
Miami University
oSTEM Student Chapter at Dartmouth
outGRADS at University of Rochester
Pride Alliance at Georgia Tech
Pride in STEM at the University of Akron
PrideSTEM at Texas Tech University
PRISM at Anschutz Medical Campus
PRISM at Rockefeller University
Professionals at East Carolina University
Professionals in Boston
Professionals in the DMV
qSTEM at Pace University
qSTEM Cornell
QSTEM Lake Nona High
oSTEM at...
Montana State University
Mount Sinai
Murray State
New York University
North Carolina State University
North Dakota State University
North Texas
Northern Arizona University
Northwestern
Ohio State University
Oklahoma State University
Oregon State
Oregon Tech, Portland-Metro
Penn State
Rice University
Rowan University
San Diego State University
Stanford University
Stevens Institute of Technology
Stony Brook University
Swarthmore
Texas A&M
Texas State University
The University of Central Florida
The University of Texas, Austin
Truman State University
Tufts University
UAB
UC Davis
UC Santa Cruz
UMass Amherst
University of Arizona
University of Arkansas
University of Birmingham
University of Buffalo
University of California, Berkeley
University of California, San Diego
University of California, Santa Barbara
University of Chicago
University of Cincinnati
University of Colorado - Colorado Springs
QuASAR at New Mexico Tech
Queer and Formal Reasoning at Oberlin
Queer and Trans in STEM at UCLA
QUEST at James Madison University
QuEST at University of Southern California
Spectrum at New Jersey Institute of Technology
STEMgiQueers at University of Kentucky
TMU EngOut
UK oSTEM Professionals and Postgraduates
Unity at Rose-Hulman Institute of Technology
oSTEM at...
University of Colorado, Boulder
University of Connecticut
University of Delaware
University of Florida
University of Georgia
University of Hartford
University of Houston
University of Illinois at Chicago
University of Illinois, Urbana-Champaign
University of Kansas
University of Maryland, College Park
University of Massachusetts Dartmouth
University of Miami
University of Michigan, Ann Arbor
University of Minnesota
University of Nebraska, Lincoln
University of New Mexico
University of North Carolina
University of Oklahoma
University of Oregon
University of Pennsylvania
University of Pittsburgh
University of Rochester
University of South Carolina
University of Tennessee, Knoxville
University of Utah
University of Washington
UT Dallas
UT Southwestern
Utah State
Vanderbilt
Vermont
Virginia
Virginia Commonwealth University
Virginia Tech
WashU
Wentworth
West Virginia University
Wichita State University
Yale University (Grad)
Partnership Requirements

This year oSTEM will require the items below be met to participate as an exhibitor/sponsor of the Annual Conference.

WHY?

We want our members to feel confident that they’re engaging with prospective employers who are committed to LGBTQ-inclusive policies and practices.

Year 1 Minimum Requirements:
1. Publicly available nondiscrimination policy including sexual orientation, and gender identity and expression.
2. Has hosted at least 1 LGBTQ+ focused competency training including pronoun usage for recruiters within the last 3 years.
   - oSTEM hosted trainings are available for OAC members free of charge and available to non-OAC members at a charge. Please give at least 3-week notice for scheduling.

Year 2 Minimum Requirements (Year 1 + the below):
   - Supports an LGBTQ+ inclusive Employee Resource Group, Affinity Group, and/or at least 1 community-based event throughout the year.

Don’t feel discouraged if you haven’t met these requirements. oSTEM can help you get there! Contact sponsorship@ostem.org to learn more.
## Exhibitor Packages

<table>
<thead>
<tr>
<th>Benefits</th>
<th><strong>SOLD OUT</strong> Platinum $15,750</th>
<th>Gold $12,500</th>
<th>Silver $8,000</th>
<th>Bronze (Limit 30) $4,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth at Career &amp; Grad School Expo</td>
<td>2 Booths*** (10’x10’ each)</td>
<td>1 Booth** (10’x10’)</td>
<td>1 Booth** (10’x10’)</td>
<td>1 Table* (Standard 6’)</td>
</tr>
<tr>
<td>Full Conference Registrations</td>
<td>5</td>
<td>3</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Expo Only Registrations</td>
<td>4</td>
<td>4</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Allyship in Action Training</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertisement in Conference Program</td>
<td>½ Page</td>
<td>¼ Page</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friday Lunch &amp; Learn Session (Limit 7)</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Acknowledgment at All Workshops</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recognition in Conference Materials</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Conference Attendee Contact Information</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20% Discount on oSTEM Career Center from Sept-Dec 2023</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Resumes/CVs from Conference Attendees</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recognition on Exhibitor Logo Boards</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>30% Discount on 2024 Virtual Spring Expo Package</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

*Bronze package includes one 6’ black skirted table, a teal and silver back drape, two chairs, one wastebasket, and an ID sign.  
**Silver and Gold Package includes one 10’x10’ booth with teal and silver pipe and drape, one 6’ black skirted table, two chairs, one wastebasket and an ID sign.  
***Platinum Package includes two of the above Silver and Gold 10’x10’ teal and silver pipe and drape booths. Total combined space of 10’x20’
Government Exhibitor Level is open to the following organizations:
- State or Federal Government Agencies
- National Labs
- Federally funded Research and Development Centers

A valid .gov email address is required for government pricing.

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### Government Packages

<table>
<thead>
<tr>
<th>Benefits</th>
<th>Platinum (SOLD OUT $7,500)</th>
<th>Gold $5,500</th>
<th>Silver $3,250</th>
<th>Bronze $2,150</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth at Career &amp; Grad School Expo</td>
<td>2 Booths*** (10’x10’ each)</td>
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<td></td>
<td>4</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>Allyship in Action Training</td>
<td></td>
<td></td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Advertisements in Conference Program</td>
<td></td>
<td></td>
<td>½ Page</td>
<td>¼ Page</td>
</tr>
<tr>
<td>Friday Lunch &amp; Learn Session (Limit 7)</td>
<td></td>
<td></td>
<td></td>
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<td>Acknowledgement at All Workshops</td>
<td>✓</td>
<td></td>
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<td>✓</td>
<td>✓</td>
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<tr>
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<td>✓</td>
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<td>✓</td>
<td></td>
</tr>
<tr>
<td>Recognition on Exhibitor Logo Boards</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>30% Discount on 2024 Virtual Spring Expo Package</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>
## Exhibitor Packages

### Academic and Non-Profit Packages

<table>
<thead>
<tr>
<th>Benefits</th>
<th>Academic/Non-Profit Enhanced $2,500</th>
<th>Academic $1,000</th>
<th>501(c)(3) Non-Profit $1,500</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Booth at Career &amp; Grad School Expo</strong></td>
<td>1 Booth** <em>(10’x10’)</em></td>
<td>1 Table* <em>(Standard 6’)</em></td>
<td>1 Table* <em>(Standard 6’)</em></td>
</tr>
<tr>
<td><strong>Full Conference Registrations</strong></td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>Expo Only Registrations</strong></td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Allyship in Action Training</strong></td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Advertisement in Conference Program</strong></td>
<td>½ Page</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Acknowledgment at All Workshops</strong></td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Recognition in Conference Materials</strong></td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Conference Attendee Contact Information</strong></td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>20% Discount on oSTEM Career Center from Sept-Dec 2023</strong></td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Resumes/CVs from Conference Attendees</strong></td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Recognition on Sponsor Logo Boards</strong></td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Virtual Spring Expo Complimentary Standard Booth</strong></td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Option to upgrade to 10’x10’ Booth</strong></td>
<td>N/A</td>
<td>+ $400</td>
<td>+ $400</td>
</tr>
</tbody>
</table>

Academic Exhibitor Level is open to the following organizations:
- College / Universities (non-profit, accredited higher education institutions)
- Revenue of <50 Million/Yr and Federal 501(c)(3) tax-exemption documentation is required for nonprofit pricing.

*Standard Package includes one 6’ black skirted table, a teal and silver back drape, two chairs, one wastebasket, and an ID sign.
**Enhanced Package includes one 10’x10’ booth with teal and silver pipe and drape, one 6’ black skirted table, two chairs, one wastebasket and an ID sign.
Exhibitor Packages: Add-Ons

Hiring Opportunities

Additional Career and Graduate School Expo Booth
$1,000 each
Want more space to attract and talk to conference attendees at the Career and Graduate School Expo Booth? You can add-on an additional 10’x10’ booth to make a bigger impact.
*Can only be added to Platinum, Gold, Silver, or Enhanced Packages.

Interview Booth
$800 per Booth ($6,500 Bundle of 10 Interview Booths)
Want to get students into your pipeline right away? Get access to semi-private spaces to conduct interviews on Friday and Saturday. Stay ahead of the game by leaving with candidates interviewed!
*First come first serve

Registration Tickets

Full Conference Tickets
Professional Member: $425
Professional Non-Member: $525
Full Conference Tickets After October 9th
Professional Member: $500
Professional Non-Member: $600

Expo Only Tickets
Two Days: $125

Notes
- Academic Sponsorship Level is open to College / Universities (non-profit, accredited higher education institutions)
- 10% Early Bird Discount for Full Conference and Expo Only Registration tickets purchased before August 1st.
- 10% Discount for First Time Partners
- 50% Discount for Minority Serving Institutions (MSIs)
- 10% Discount for OAC members
Sponsorship opportunities are tax-deductible and constitute as a charitable contribution. Receipt will be provided upon request.

**Member Funding**

**Support a Chapter (4 Persons)**

$5,000  
Do you want to support a chapter? With this Travel Scholarship creation, you will be able to support a chapter of your choosing and our team will connect you with them before and during the conference.

**Support an oSTEM Member (1 Person)**

$1,500  
Create a Travel Scholarship for an oSTEM Member. Your team will get to select the scholarship awardees before and during the conference.

**Diversity & Inclusion**

**Accessibility Partner (Limit 4)**

$2,500  
oSTEM is committed to bridging the accessibility gap and removing barriers so that everyone can succeed. This sponsorship helps make the our conference a welcoming place for those who need it most so that everyone can reach their full potential. Your organization will be recognized as an accessibility sponsor at each plenary session, on the conference app and in the program book.

**Crisis Resources (Limit 2)**

$2,500  
People in STEM with multiply-marginalized identities face increased self-harm risk due to microaggressions, discrimination, and compounded stress. oSTEM partners with THRIVE Lifeline to provide all crisis support and mental health services during the event. THRIVE Lifeline is a 501(c)(3) text-based crisis hotline run by qualified suicide interventionists who identify as marginalized people in STEM. Last year, our partners were on site 24/7 and provided 280 one-on-one interactions. Help ensure our community has access to these resources when needed. You’ll be verbally and visually recognized at each plenary session, with on-site signage, on the conference app and in the program book.
Sponsorship Opportunities and Add-Ons

**NEW! Site Office**

$3,500 Friday and Saturday (3 Available)  
+$500 (add Thursday)  
This flexible space can be used as a command center, offer room, or lounge area. These rooms range from approximately 425 to 525 sq ft and will be available for use on Friday and Saturday from 8 AM to 7 PM with the option to add on Thursday rental. This add-on requires exhibition at the Career Fair and Grad School Expo.

**Company/Organization Site Tour**

**Transportation + Lunch**
Bring conference attendees on a tour of your site on Friday. All we ask is for coverage of lunch and transportation. Tours will be selected based on the quality of submitted proposals. Deadline to confirm tour details is September 1st.

**NEW! Evening Networking Room**

Friday $2,500 + your refreshment costs  
(3 Available)  
*SOLD OUT*  
Saturday $2,500 + your refreshment costs  
(2-1 Available)  
This is a unique opportunity to connect with job seekers outside the expo hall in a relaxed social environment. Attract candidates by offering refreshments and informal networking in a reception hall on Friday and/or Saturday evening. Each space can fit approximately 100 attendees. This add-on requires exhibition at the Career Fair and Grad School Expo.

- Partners receive logo recognition in the printed publication.
- Partners are responsible for any food, beverage, and giveaways.
- Partner recognition in the program book, mobile app, and onsite signage.
Sponsorship Opportunities and Add-Ons

NEW! Afternoon Coffee Break

$8,000 Friday or Saturday (2 Available)
Sponsor a refreshment break for all attendees on Friday or Saturday afternoon. Maximize your exposure while providing a relaxing environment where attendees can chat over an afternoon pick-me-up in the plenary space. All attendees will receive a branded push notification before the break. At your expense, you may provide brochures, giveaway items, or additional food and beverage.

- Partners receive a 3-minute speaking opportunity during the coffee break.
- Partners are responsible for any additional food, beverage, and giveaways.
- Partner recognition in the program book, mobile app, and onsite signage.
- Option to sponsor Friday afternoon Volunteer and Chapter Award Ceremony.
- Option to sponsor Saturday afternoon plenary session.

Allyship in Action Training

$1,000 for up to four attendees or $300 per person (Space is Limited)
Sponsors are encouraged to attend this 3-hour training program on Friday morning which will empower your team to take meaningful action as allies. This is an intersectional training which doesn’t just cover topics surrounding LGBTQ+ identities but will focus on inclusion of individuals of all historically marginalized identities. Participants will receive a badge upon completion identifying them as having completed the training.

Poster Session & Awards Presenter

$3,000 (Limit 1)
Your organization will be recognized in the poster area all day. You will also present the poster awards to the chosen winners and provide the funding for awards or the physical awards (valued at $500 each).
Branding and Visibility

NEW!

Professional Headshot Booth
$10,000
This professional headshot booth can take up to 30 portraits per hour. Sponsor free professional headshots at the conference by having your company's logo and brand on the booth signage, home screen and confirmation emails for all participants.

Conference Lanyard
$5,500 (Limit 1) SOLD OUT
Get your organization logo on the lanyard of every conference attendee! Be seen in every photo and social media post.

Item in Conference Bag
$500 + Branded Items/Flyers
Ensure all student attendees take home something from you in their swag bag. Provide a stress ball, flyer, or other branded item from your organization.

Charging Station
$3,000 (Limit 4)
Power up conference attendees’ devices throughout the conference. Your branding will appear on the charging station for the conference duration.

Conference Rotating Banner Ad
$500
Your organization’s logo will be featured in a rotating banner ad for the duration of the conference on the conference app, for all attendees to see.

Conference WiFi
$5,000 (Limit 1)
Your logo will be displayed on signs with the WiFi password and your organization name will be that password. Be the one on the minds of conference attendees as they get online.

Conference Push Notification
$500
Conference attendees will receive a timed push notification to promote your organization at the conference, whether it’s a social gathering, a site visit, or encouraging people to stop by your career fair booth!

Ad Space in Program Book
$500 per quarter page
Provide an advertisement for our program book that every conference attendee receives. Consider inviting attendees to join you at your Expo booth or share some information about your recent LGBTQ accomplishments.

NEW!

Pre-Conference Social Media Spotlights
$750
Let oSTEMers know you’ll be at the conference! Provide graphics and a blurb for our marketing team to share on oSTEM’s socials (Instagram story, LinkedIn, Twitter, and Facebook). Messaging may be subject to oSTEM approval.
Organizational Advisory Council Membership

Thank you to our current OAC members for their support and partnership!

What is the OAC?
The Organizational Advisory Council (OAC) is a premier partnership comprised of companies, government agencies, educational institutions and non-profits committed to LGBTQ+ inclusion and success.

Annual Conference Benefits Include:
- oSTEM Annual Conference advance information
- 10% off all Annual Conference exhibitor and sponsorship selections
- Priority access to top tier sponsorship level.
- Priority booth selection at oSTEM Annual Conference Expo.
- Three (3) Full Conference Registration Tickets for OAC representatives.
- Upgrade to full-page ad in program book.
- Logo on OAC sponsor board.
- OAC express check-in desk.
- Three (3) seats to Allyship in Action Training

Year-Round Benefits Include:
- Branding- Logo with hyperlink on website and monthly newsletter.
- Support & Education- Access to oSTEM-developed trainings on best practices and strategies for LGBTQ+ inclusion and allyship. Includes four (4) hours of consultancy from oSTEM’s DEI & LGBTQ+ experts.
- Connection- Facilitated connections with student and professional chapters, and OAC peers.
- Collaboration- Jointly hosting virtual or in-person events for the oSTEM community.
- Exclusive invitation to participate in oSTEM’s in-person Professional Development Summit (PDS).

Contact sponsorship@ostem.org to learn more!
The term of OAC memberships will be from July 1 to June 30 and will be pro-rated based on the number of OAC meetings that have occurred.
Secure Your Benefits

Complete out Exhibitory/Sponsor Commitment Form to to secure your package!  
https://form.jotform.com/230715276160148

Register by 8/1/23 to maximize your visibility on conference marketing materials.

Early Bird discount expires on 7/31/23

Deadline to register as an exhibitor and/or Sponsor: 9/30/23

Payment Terms & Cancellation Policy

Upon receipt of the signed commitment form, an invoice will be sent to the billing contact with a link to a secured online payment portal. A signed commitment form is a guarantee to pay and all invoices sent to the billing contact will require payment. Early Bird Rates are valid through 8/31/2023. A signed and completed commitment form must be received by 7/31/2023 with the full invoice paid on or before 8/31/2023. All Early Bird invoices must be paid by 8/31/2023 to receive Early Bird Rates. Invoices not paid by 8/31/2023 will be updated to reflect Regular Rates.

All outstanding invoices must be paid by 10/25/2023 to guarantee inclusion in exhibitor and sponsorship listings. If your organization has any outstanding invoices with oSTEM by 10/01/2023, you may not be permitted to register.

All financial commitments for the 2023 oSTEM Annual Conference are final. Complete payment is required to receive the value outline. No refunds will be provided for any reason. If a request for a change of exhibitor level or sponsorship is made prior to 8/31/2023, committed funds may be allocated to other 2023 oSTEM Annual Conference opportunities. If a request for cancellation of exhibitor level or sponsorship is made prior to 8/31/2023, 50% of committed funds may be allocated to 2023 oSTEM Annual Conference opportunities and the remaining 50% will be applied to 2024 oSTEM Annual Conference.

All commitment forms received after 8/31/2023 will be considered final and payment will be due regardless of exhibitor/sponsor’s decision to participate.

Sponsor shall be solely responsible for any and all necessary equipment and connections from your own computer systems to the platform and systems, where applicable, that will allow for remote access for the electronic presentation or delivery of the oSTEM Annual Conference or parts thereof. You agree to indemnify, defend, and hold harmless oSTEM, Inc. and anyone acting on behalf of oSTEM from any and all claims, demands, and causes of action arising out of or relating to your participation in the oSTEM Annual Conference. oSTEM, Inc makes no warranties, express or implied, in respect of any aspect of the oSTEM Annual Conference.

*EXPO ONLY BADGE includes access to the Career & Graduate School Expo and interview booths on November 10 and 11.

**FULL CONFERENCE REGISTRATION includes access to all open networking events, Career & Graduate School Expo, programs, workshops and meals.
“My experience at oSTEM was incredible. Being in a place of other queer scientists and professionals felt like nothing else I’ve experienced before.”

“As an ERG lead at my company I gained a lot of new knowledge and ideas from hearing about others’ experiences and I’m excited to go back to work and try to further our DEI with these ideas.”

“Ansys has partnered with oSTEM going on three years now, and we feel like we are just getting started! They have been incredible to work with. oSTEM continues to do amazing work for LGBTQ+ people and communities in STEM and we look forward to supporting their mission for many more years to come.”

“This was my first time at an oSTEM conference and it was so empowering and gave me so many ideas to bring back to my company.”

“I loved it and it really gave me a space to be open and a lot of insight to how I can better support other queer people.”
Other Programs and Opportunities

<table>
<thead>
<tr>
<th>Program/Opportunity</th>
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<tbody>
<tr>
<td>Virtual Spring Career &amp; Grad School Expo (Feb 22, 2023)</td>
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<tr>
<td>Professional Development Summit</td>
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<tr>
<td>Jointly hosting events for the oSTEM community</td>
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<tr>
<td>oSTEM Regional Conferences</td>
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<tr>
<td>Sponsoring a Named Scholarship Fund</td>
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<tr>
<td>Contributing to the Grad School Application Financial Aid Program</td>
</tr>
<tr>
<td>Contact <a href="mailto:sponsorship@ostem.org">sponsorship@ostem.org</a> to learn more about year round programs and partnership opportunities.</td>
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2022 Conference Photos Provided By Dana J. Quigley Photography
1. Registration and Payment
   a. All exhibitors and sponsors must register and pay the required fees before they are permitted to set up their booth.
   b. Exhibitors and sponsors must provide accurate and complete information during registration.
   c. The organizer reserves the right to deny registration to any exhibitor/sponsor.

2. Admission
   a. Only registered participants will be admitted to the event. All exhibitor and sponsors will be required to complete registration prior to the event.
   b. Exhibit space representatives shall be restricted to exhibitor's employees and their authorized representatives.
   c. Exhibitors, sponsors and attendees must wear their event badges at all times.
   d. The organizer reserves the right to deny entry to any participant or visitor.
   e. Exhibitors and Sponsors fees are an allotted number of Full-Conference Registrations and/or Expo-Only badges. Each registration must be assigned to one of your representatives via the conference event app (WhoVa). Login credentials are emailed to point of contact stated on commitment form through an automated system in September. All representatives requiring access to the career fair or interview booths outside of general open hours will require an Exhibitor or Sponsor registration.

3. Conduct
   a. All participants and visitors must conduct themselves in a professional and courteous manner.
   b. Any participant or visitor who engages in disruptive or inappropriate behavior will be asked to leave the career fair.
   c. Exhibitors and sponsors must not engage in any activity that disrupts the operation of the conference or interferes with the experience of other exhibitors or attendees.

4. Career Fair & Grad School Expo space, table and booth
   a. Exhibitors must use the space allocated to their organization.
   b. Exhibitors may not sublet or share their booth space with any other party without the organizer's prior written consent.
   c. No exhibitors or advertising will be allowed to extend beyond the space allotted to the Exhibitor or above the back and side rails.
   d. Exhibitors must set up their booths during the designated times.
   e. Booths must be staffed during all hours that the exhibit hall is open.
   f. Exhibits will be limited to those companies or other entities offering materials, opportunities, or services of specific interest to conference attendees. oSTEM, Inc. reserves the right to determine the eligibility of any product floor display.
   g. Only the sign of the exhibitor whose name is submitted on the exhibitor/sponsorship commitment form may be placed on the exhibit space or in the printed list of Exhibitors.
   h. Event Management reserves the right to reject, eject, or prohibit any exhibit in whole or in part, or Exhibitor or his representatives upon the Event Management's good-faith determination that the same is not in accordance with these Rules and Regulations.
   i. oSTEM, Inc. reserves the right to relocate an exhibit space at any time. This is due to situations beyond our control, including but not limited to fire marshal code, building regulations, or at the request of the hotel, convention center, or other facility in which the exhibition hall is located. In such event, the exhibitor will have no financial remedy. oSTEM, Inc. will make every effort to communicate this to the exhibitor in a timely manner and offer comparable placement.
   j. All 10’x10’ Expo Booth spaces include pipe and drape, one 6’ table, two chairs, and one wastebasket. The ballrooms where the expo will held is already carpeted. Exhibitors may provide alternate floor covering/ carpet, but no discounts or reimbursements will be applied.

5. Liability
   a. Exhibitors, sponsors and visitors attend the career fair at their own risk.
   b. Exhibitors and sponsors are solely responsible for the safety and security of their personnel, property, and equipment.
   c. oSTEM, Inc. shall not be liable for any loss, damage or injury sustained by exhibitors, sponsors, attendees during the Annual Conference.
   d. Exhibitor and sponsors agrees that oSTEM, Inc. shall not be responsible in the event of any errors or omission in the official event directory and in any promotional material.
   e. oSTEM, Inc. will not be responsible for loss or damage to displays or goods belonging to exhibitors and sponsors, whether resulting from fire, storms, acts of God, air conditioning or heating failure, theft, pilferage, mysterious disappearance, bomb threats, or other causes. All such items are brought to the event and displayed at the exhibitors’ and sponsors’ own risk, and should be safeguarded at all times.

6. Photography
   a. Before, after, or during event hours, no photography or videotaping will be permitted anywhere except by oSTEM, Inc. or the official event photographer(s). Only those professional photographers approved by oSTEM, Inc. will be allowed on the event floor. Event Management reserves the right to use photographs taken at the event for promotional purposes.
   b. Individuals with neon green lanyards have indicated that they do not wish to be photographed. Exhibitors, sponsors and attendees must comply with this policy.

7. Damage to Property
   a. Exhibitor is liable for any damage caused to building floors, walls, or columns, or to standard Exhibit space equipment, or to other Exhibitors' property. Exhibitor may not apply paint, lacquer, adhesives, or other coating to building columns and floors or to standard exhibit space equipment.

8. Official Service Contractor
   a. oSTEM has selected TotalExpo, Inc. to serve as the Official Service Contractor. To assist you in planning, the oSTEM Exhibitor Kit will be made available online by June 2022. It is imperative that the oSTEM Exhibitor Kit be reviewed and understood in its entirety. Please note that electricity and supplementary Wi-Fi are not included in your Exhibit booth-level participation. The ballrooms where the expo will held is already carpeted.

9. Compliance with Laws
   a. Exhibitors, sponsors and attendees must comply with all applicable laws, regulations, and ordinances.
   b. Exhibitors, sponsors and all their representatives must comply with all applicable fire codes and regulations.

10. Termination of Participation
    a. The organizer reserves the right to terminate the participation of any exhibitor or sponsor who violates any of the rules and regulations set forth herein.

By registering as an exhibitor or sponsor of the 13th Annual Conference, participants agree to comply with all rules and regulations set forth herein.
oSTEM appreciates your support of its Exhibitor/Sponsor Code of Conduct. Your continued cooperation helps us uphold the integrity of the conference, our exhibitors, sponsors, and attendees. We require that all Exhibitors and Sponsors agree to abide by the following Code of Conduct Rules & Guidelines:

https://ostem.org/page/code-of-conduct